



Swimming Learning Support Assistant

Job Description

Job Title **Swimming Learning Support Assistant**

Responsible to **Swimming Instructor and PE Co-ordinator**

Actual Salary **£14,777-15286, £484 London Fringe & £966 Special Schools Allowance (pro rata for part time)**

Term time plus inset days

Job Purpose

To work alongside, and follow the direction of, the Swimming Instructor, to support the successful implementation of swimming lessons for learners with SEN.

The ideal candidate will have an energetic and friendly personality, with great communication skills, attention to detail and an interest in aquatic activities or sports. This role will involve providing in-water support for the different classes accessing the pool for swimming lessons as well as any other processes that will enable the successful delivery of lessons.

The post holder may be required to support with other sport activities as and when required.

Key Responsibilities

Support teaching & learning by:

- Managing the learning environment by supporting the Swimming Instructor to prepare for lessons (preparing resources, equipment, displays)
- Managing learners' behaviours by following school behaviour policies in and around the pool area
- Caring for learners emotional and physical needs in and around the pool area
- Maintaining a safe learning environment by actively engaging with school safeguarding policies, especially keeping strong vigilance while learners are in and around the pool area
- Providing feedback to the Swimming Instructor on progress made by learners
- Maintaining any delegated administrative duties such as, assessment data, paperwork, files, and risk assessments
- Co-ordinating and communicating with professional bodies and parents

Specifically, this role can expect to:

- Follow the direction and lesson plans set out by the Swimming Instructor either by providing in-water support to learners or providing additional support from poolside
- Be aware of learners Individual Education Plans and social, emotional, behavioural, physical and medical needs
- Be aware of the importance of a safe and efficient learning environment, reducing risk and increasing engagement by supporting the Swimming Instructor to set out and store appropriate resources, materials and equipment before and after each lesson
- Adopt a team approach to supporting the management of learner's behaviour strategies
- Support with personal care routines and other core programmes, including the changing of soiled clothing or nappies
- Encourage learner's independence skills by supporting with pastoral activities

- Assist in transitioning learners to/and or from the swimming pool, this may require utilising manual handling to physically support some learners with mobility issues, utilising provided training and guidance
- Support groups of learners with off-site sports activities
- Support in maintaining health and hygiene standards in and around of the pool area and changing rooms
- Support in regularly checking pool/sports equipment to maintain safe standards of equipment

Some other duties may from time to time be necessary, in any part of the school with pupils of any age or ability, compatible with the nature of the post. It should be noted that the above list of main duties and responsibilities is not necessarily a complete statement of the final duties of the post. It is intended to give an overall view of the position and should be taken as guidance only.

Skills

- Strong communication skills, as the role requires the post holder to work with colleagues and learners across school
- Possess a positive approach to working with learners with SEN with the ability to motivate, inspire and build positive rapport through total communication strategies
- Have the ability to monitor and safeguard learners in and around the pool environment including the ability to assess learners well-being
- Work with a range of learners from a variety of ages, abilities and backgrounds
- Interpersonal skills to build relationships with learners, parents, teachers and governors
- Microsoft office skills including the ability to utilise written communication functions as well as financial
- A willingness to keep up to date with continuous professional development, relating to the post and SEN educational environment
- Organise and maintain inventory of swimming and sports supplies

Qualifications

- Appropriate qualification to demonstrate good command of written and spoken English
- Qualifications equivalent to National Qualifications Framework for England and Northern Ireland Level 1 (GCSE's, NVQ Level 1, Vocational qualifications Level 1)
- Relevant swimming qualifications
- Water safety and/or first aid qualifications which can include lifeguarding