



**Principal:**  
Mr K G Grainger MA

**Assistant Principals:**  
Mrs S Cordoba Tellez BA Hons  
Mrs R Gibbons BA Hons  
Mrs J Hart BA Hons  
Mr N Huskinson M.Ed  
Mrs A Keen MSc Hons  
Mrs C Morris BSc Hons  
Mrs E Renny BA Hons

**Vice Principal:**  
Mrs G Powell BA Hons

November 2023

Dear Prospective Applicant

## **TEACHING ASSISTANT**

**27.5 HOURS PER WEEK, 43.8 WEEKS (TERM TIME ONLY PLUS 2 INSET DAYS)**

**BGJ 4-6 (£11.32 -£11.73 PER HOUR £13,643 – £14,129 INCLUDING LONDON WEIGHTING)**

**FULL OR PART TIME CONSIDERED**

We are seeking to appoint a reliable, efficient and enthusiastic person to the position of Teaching Assistant for 27.5 hours per week. We would also welcome applications for those looking for less than 27.5 hours per week.

The role involves assisting the teacher in the classroom, and undertaking programmes of work, care and support to enable pupils to progress in their learning. The successful candidate will possess the initiative, skills and confidence to deal with challenging situations. We would also be interested in applications from candidates who have had training or experience with manual handling or who would be willing to receive training.

Prospective candidates are advised to study the person specification and job description for this post carefully.

Garth Hill is a 'good' school (OFSTED May 2019). Our last OFSTED report was very positive and all areas were rated 'good' by the inspection team. The inspectors commented on the determination and passion of staff to continue to develop the College. We are excited and confident about the future as we continue our journey to excellence.

I am fortunate to work with an extremely dedicated team of staff. We are passionate about our pupils' learning, and the Garth Hill community. We seek the very best for our pupils' education and their achievement and we are committed to providing excellent service and care to all of our pupils and their families. We also work in a great learning environment (our school building opened in September 2010) with superb facilities. A new Sixth Form Centre, in which our Inclusion Support Unit is based, and specialist SEND unit provision (Rise@GHC) was opened in 2015.

This is an exciting opportunity to work in a school committed to inclusion and be part of a highly effective pastoral team making a real difference to young people's lives. We believe that anyone can achieve, and beyond expectation, with relentless dedication, commitment and purposeful hard work. If you possess the qualities listed, have the necessary skills and experience, believe that working with young people is a privilege and are ambitious for the future of Garth Hill College, we welcome your application.

### Applications

Should you have any queries or wish to visit the school please contact Ms S Barnes at the College on 01344 421122 or email on [s-barnes@garthhillcollege.com](mailto:s-barnes@garthhillcollege.com).

### The Interview Process

If selected, the interview process will test and assess your fulfilment of the requirements for this position. The interview process will include consideration of your suitability to work with children and the interview panel will ask questions on safeguarding children/young people.

**CLOSING DATE FOR RECEIPT OF APPLICATIONS IS 09H00 ON 23<sup>RD</sup> NOVEMBER 2023.**

### Safeguarding Children

Please note that Garth Hill College is committed to safeguarding children. In line with our Safeguarding Policy, we adopt safe recruitment procedures and always check the suitability of applicants to work with children/young people through the appropriate authorities. Only applications submitted on the College's application form will be considered and the successful applicant will be required to undertake a full check and disclosure by the Disclosure and Barring Service. It is our normal procedure to request references on shortlisted candidates prior to interview.

### Support and Professional Development

A range of support and professional development opportunities are available at Garth Hill College.

- Friendly and supportive working environment
- Strong staff well-being culture and programme of events
- OFSTED 'good' (May 2019)
- Free use of on-site gym with rowing machines, cross-trainer, spin bikes and free weights.
- As a Bracknell Forest Local Authority school, staff also take advantage of Bracknell Forest employee benefits [Staff benefits | Bracknell Forest Council \(bracknell-forest.gov.uk\)](https://www.bracknell-forest.gov.uk/staff-benefits).
- A comprehensive induction programme for new staff

Yours faithfully



Keith Grainger