



SANDHURST SCHOOL

JOB DESCRIPTION

Department: Sandhurst School	Section/Location: Education, Sandhurst School, Owlsmoor Road, Sandhurst, Berkshire, GU47 0S
Job Title: Early Morning Cleaner <ul style="list-style-type: none">20 hours per week4 hours per day before school starts at 8.30am	Grade/Salary Range: £12,426 per annum (incl Outer London Allowance)

JOB PURPOSE

1. Be responsible for ensuring the cleanliness of a designated area and maintain a high and consistent standard
2. Work as part of a team and support other members of the cleaning team to meet standards and school objectives

DESIGNATION OF POST AND POSITION WITHIN SCHOOL STRUCTURE

Cleaning Supervisor who reports to the Site Manager

MAIN DUTIES AND RESPONSIBILITIES

1. **Duties to Include:**
Experience of undertaking a range of cleaning duties including but not limited:
 - Vacuuming
 - Dusting
 - Mopping
 - Scrubbing
 - Disposing of waste
 - Replenishing consumables
2. **Skills and experience you will need**
 - A reasonable level of fitness
 - Punctual, reliable and trustworthy
 - Able to manage time effectively
 - Ability to work both alone and in a team
 - Awareness of health and safety procedures
 - Reading skills for following instructions
 - Maths skills for measuring cleaning fluids
 - Knowledge of cleaning best practises

Note: During periods when the school is closed, routine deep cleaning is undertaken.

SCOPE OF JOB (Budgetary/Resource Control, Impact)

- The post holder is responsible for ensuring that the school child protection policy is adhered to and concerns are raised in accordance with this policy.