



December 2024

Principal:
Mr K G Grainger MA

Assistant Principals:
Mrs S Cordoba Tellez BA Hons
Mrs R Gibbons BA Hons
Mrs J Hart BA Hons
Mr N Huskinson M.Ed
Mrs A Keen MSc Hons
Mrs E Renny BA Hons
Mrs S Strudley M.Ed

Vice Principal:
Mrs G Powell BA Hons

Dear Prospective Applicant

CURRICULUM COVER ASSISTANT PERMANENT

Salary: BGI 6-14 £13.41 – £15.20 per hour, £21,847 - £24,751. Subject to qualifications and experience (including London weighting) 37 hours per week.

Term time only plus 2 INSET days.

We are seeking to appoint a reliable, efficient and enthusiastic candidate to the position of Curriculum Cover Assistant on a permanent basis.

This post may suit someone who is considering a career in teaching or a Teaching Assistant or Higher-Level Teaching Assistant looking for career progression. It offers the opportunity to work in a wide range of subject areas across the curriculum, and you will supervise classes for absent teachers, using plans and resources provided by them.

The successful candidate will possess a high level of initiative and the skills and confidence to deal with challenging situations and should have some experience working in an educational setting. She/he should be educated to Level 3 (two GCE 'A' Level passes) and possess Level 2 qualifications in English and Mathematics (GCSE Grade C or higher or equivalent).

Prospective candidates are advised to study the person specification and job description for this post carefully.

Garth Hill is a 'good' school (OFSTED May 2019). Our last OFSTED report was very positive and all areas were rated 'good' by the inspection team. The inspectors commented on the determination and passion of staff to continue to develop the College. We are excited and confident about the future as we continue our journey to excellence.

Our behaviour and inclusion support is exceptional. There is a very clear and well established behaviour management system with 'send out'. The Behaviour Support Team helps staff and pupils to help resolve any issues that occur and work to ensure that pupils behave impeccably (one of our 'Seven Habits' for pupils).

Furthermore, our CPD programme is very strong. An outstanding team of teaching and learning professionals, including Lead Practitioners and Teaching and Learning Coaches, lead whole college and bespoke teacher development programmes. This important area of our work also provides more opportunities for career development for teachers keen to develop and progress in the profession.

I am fortunate to work with an extremely dedicated team of staff. We are passionate about our pupils' learning, and the Garth Hill community. We seek the very best for our pupils' education and their achievement and we are committed to providing excellent service and care to all of our pupils and their families. We also work in a great learning environment (our school building opened in

September 2010) with superb facilities. A new Sixth Form Centre and specialist SEND unit provision (Rise@GHC) opened in 2015.

Finally, we believe that anyone can achieve, and beyond expectation, with relentless dedication, commitment and purposeful hard work. If you possess the qualities listed, have the necessary skills and experience, believe that working with young people is a privilege and are ambitious for the future of Garth Hill College, we welcome your application.

Applications

Should you have any queries please contact Ms S Barnes at the College via email on s-barnes@garthhillcollege.com

The Interview Process

If selected, the interview process will test and assess your fulfilment of the requirements for this position. As part of this process, you will be expected to attend a panel interview. You may also be asked to complete a task relevant to the position. The interview process will include consideration of your suitability to work with children and the interview panel will ask questions on safeguarding children/young people.

CLOSING DATE FOR RECEIPT OF APPLICATIONS IS 09H00 ON 13 JANUARY 2025.

Safeguarding Children

Please note that Garth Hill College is committed to safeguarding children. In line with our Safeguarding Policy, we adopt safe recruitment procedures and always check the suitability of applicants to work with children/young people through the appropriate authorities. Only applications submitted on the College's application form will be considered and the successful applicant will be required to undertake a full check and disclosure by the Disclosure and Barring Service. It is our normal procedure to request references on shortlisted candidates prior to interview.

Support and Professional Development

A range of support and professional development opportunities are available at Garth Hill College.

- Friendly and supportive working environment
- Strong staff well-being culture and programme of events
- OFSTED 'good' (May 2019)
- Free use of on-site gym with rowing machines, cross-trainer, spin bikes and free weights.
- As a Bracknell Forest Local Authority school, staff also take advantage of Bracknell Forest employee benefits [Staff benefits | Bracknell Forest Council \(bracknell-forest.gov.uk\)](http://bracknell-forest.gov.uk).
- A comprehensive induction programme for new staff

Yours faithfully



Keith Grainger
Principal