

GARTH HILL COLLEGE PERSON SPECIFICATION

JOB TITLE: TEACHING ASSISTANT 2	SECTION:
DEPARTMENT: EDUCATION	POST NUMBER:

KEY CRITERIA	ESSENTIAL	DESIRABLE
Qualifications And Training	<p>Good literacy/numeracy skills</p> <p>Teaching Assistant or equivalent qualification or experience of supporting children in an educational capacity.</p>	<p>Training or experience with SEN learners.</p> <p>Good subject knowledge of either Maths, Business, ICT, Science or Technology.</p>
Competence Summary (Knowledge, abilities, skills, experience)	<p>Experience of working with or caring for children in a learning environment</p> <p>Knowledge and understanding of child development, learning, the national curriculum and other basic learning programmes.</p> <p>Knowledge of relevant policies and legislation.</p> <p>Able to cope with personal/hygiene needs of children and respond sensitively to pupils needs.</p> <p>Able to work effectively as part of a team, understand classroom roles and responsibilities and follow and interpret instructions and guidance.</p> <p>Able to prepare and display necessary teaching/learning resources and materials.</p> <p>Able to use ICT to support learning and complete college administrative tasks.</p> <p>Able to use school equipment, e.g. Video recorder, photocopier.</p>	<p>Experience of working with secondary aged children.</p> <p>Knowledge and understanding of Special Educational Needs.</p>

	<p>Able to relate to and communicate well with children and adults, motivate pupils to learn and respond sensitively and flexibly to children's competing demands</p> <p>Possess skills to undertake general clerical/administrative tasks to support teachers.</p> <p>Understanding of and commitment to the requirements of safeguarding children and young people.</p>	
Work-related Personal Requirements	<p>Assist teaching staff in dealing with parents and carers.</p> <p>Committed to equality of opportunity</p>	
Other Work Requirements	<p>Able to identify own training needs and actively seek learning opportunities and participate in training and development activities.</p> <p>A satisfactory enhanced Disclosure by the Disclosure and Barring Service</p>	