

JOB DESCRIPTION

Post title:	Trust-Wide Service Pupils Support Champion
Salary:	£24,330 per annum, Term Time only, plus 2 weeks
Grade and Scale Point:	BG-H SCP 22
Hours of Work:	Mon-Fri, 8.30am-3.30pm
Type of Contract:	Fixed Term Contract for 2 years (2 nd September 2025 to 31 st August 2027)
Reports to:	Assistant Headteacher, Sandhurst School
Responsible For:	You will be responsible for building robust processes and understanding within each school, providing direct pastoral support, and improving the transition experiences for Service pupils. This will involve close collaboration with students, parents, school staff, and external military organisations

The Role:

This is a new and pivotal Trust-wide role specifically designed to address the impact of family mobility, deployment, and separation on Service pupils' education. The Service Pupils Support Champion will be instrumental in ensuring that Service children across all seven schools within the Corvus Learning Trust feel understood, supported, and achieve their full potential.

Key Responsibilities

Improving Transition:

- Develop and implement tailored processes in each school to better manage inbound and outbound transitions for Service pupils.
- Deliver training to school staff on effective transition support and monitor compliance and effectiveness.
- Act as a central point of contact for Service pupils and their families during school entry and exit.
- Provide additional, targeted support for Service pupils transitioning between key stages (e.g., KS2-3, KS3-4, and post-16).

Improving Pastoral Experience:

- Ensure accurate identification of all eligible Service pupils across the Trust.

- Establish and extend Service pupil clubs in all schools, fostering a sense of community and pride.
- Build strong relationships with Service pupils and their families, understanding deployment patterns and mobilising in-school support as needed.
- Enhance teachers' understanding of the unique needs and experiences of Service pupils through training and resources.
- Advocate for Service pupils to school leaders, ensuring their voices are heard and needs are met.
- Facilitate opportunities for Service pupils to provide feedback to their teachers and schools.
- Organise Trust-wide events to bring Service pupils together, building a sense of belonging and celebrating their military links.
- Liaise proactively with RMAS to leverage their resources for the benefit of Service pupils.
- Attend RMAS events (e.g., parent forums, welcome events) to stay informed about army policies affecting pupils.
- Optimise the input of the Army Welfare Service (AWS) to provide deeper and wider support across the Trust schools.

Supporting Academic Progress:

- Taking part in the raising standard process where required
- To monitor and provide support where required to enhance the academic progress of service premium students

This job description will be reviewed at least once per year and may be subject to amendment or modification at any time, in consultation with the post holder.