

RANELAGH SCHOOL



CURRICULUM LEADER BUSINESS & ECONOMICS



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Dear Colleague,

Thank you for your interest in the post of Curriculum Leader for Business and Economics at Ranelagh School. In this letter, I aim to provide you with some further insight into our school and our priorities.

Our school has an excellent reputation at local and national level. The last inspection by Ofsted in 2024 judged us to be outstanding in all areas. This was our fifth outstanding report and, whilst we are very proud of this achievement, we are in no way complacent.

In addition to excellence in terms of academic outcomes, our purpose is to provide a supportive, stimulating and secure environment in which young people can thrive. As such, we seek to employ inspirational and energetic staff, committed to the school's ethos. In return, we aim to provide opportunities for continuing professional growth and development for all staff, beginning with a well-established induction programme.

Given that we spend such a significant proportion of our time in the workplace, it is important to take pride and pleasure in what we do here. Teaching and non-teaching staff collaborate well. They are mindful of one another's well-being and there is a strong sense of collective purpose.

If you are interested in learning more about the role, then please do contact me. If you would like to apply, please submit your application using the form available on our [website: www.ranelagh.bonitas.org.uk](http://www.ranelagh.bonitas.org.uk)

We look forward to hearing from you.

Yours sincerely

Mr Timothy Griffith
Headteacher

ROLE PROFILE

Job title	Curriculum Leader – Business and Economics This post requires an enthusiastic, efficient and effective teacher who is able to manage and lead a team delivering excellence in teaching and learning and supporting the ethos and aims of the school within the specified curriculum area.
Salary range	MPS/UPS plus TLR2b (£5870)
Contract	Full time
Accountable to	The post holder will be accountable to the Headteacher and be line managed by, and responsible to, the Assistant Headteacher/Deputy Headteacher with oversight of the specific curriculum area.
Job Purpose	<ul style="list-style-type: none"> • To teach Business and Economics to students in key stages 4 and 5. • To manage and lead the curriculum team with enthusiasm and efficiency. • To ensure that high standards of learning and achievement are attained. • To ensure that school policies are being implemented.
Safeguarding	The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Candidates must be willing to undergo screening, including checks with past employers and an Enhanced Disclosure via the Disclosure and Barring Service.

KEY FUNCTIONS OF THE ROLE

General responsibilities	<ul style="list-style-type: none"> • To undertake the general responsibilities of all staff. • To implement the most recent Conditions of Employment issued by the Department for Education. • To undertake such activities as can be reasonably expected by the Headteacher or his/her representative.
Principal areas of responsibility	<ul style="list-style-type: none"> • To lead and manage teachers in the designated subject area in curriculum planning and the implementation of policy and agreed practice. • To undertake responsibility for the monitoring, reviewing and evaluating of provision and outcomes within the department. • To work with colleagues to ensure that teaching, learning and achievement are of the highest possible standard.
Key tasks	
Leadership and management	<ul style="list-style-type: none"> • To manage the departmental budget and allocation of resources. • To assist with the selection and appointment of candidates for interview. • To assist with the induction of new staff; to supervise mentoring and support for newly qualified and trainee teachers. • To collaborate with the member of SLT responsible for curriculum analysis/timetabling in order to ensure efficient deployment of all members of the department teaching team. • To maintain oversight of the performance of teachers in the department, providing support and challenge as appropriate.

	<ul style="list-style-type: none"> • To undertake the performance management and review of designated members of the department team in line with the whole school cycle of appraisal. • To plan and take responsibility for chairing and recording meetings. • To work with the department team to produce documentation in line with overall school policy and the requirements of the National Curriculum. Documentation may include: <ul style="list-style-type: none"> - departmental aims - policy statements - an annual development plan including targets - an annual review of progress against targets - prioritised departmental training and development needs - programmes of study - To inform staff, students, parents, governors and the wider community about matters specific to the curriculum area as appropriate
Teaching and learning	<ul style="list-style-type: none"> • To undertake routine monitoring of the quality of teaching and learning in support of the whole school cycle through <ul style="list-style-type: none"> - the review of student progress data - scrutiny of students' work/books - observations of classroom practice • To ensure that work for students in the subject area is sufficiently differentiated in order to promote progress and allow access for all
Assessment, monitoring and reporting	<ul style="list-style-type: none"> • To implement a cycle of assessment, recording and reporting in line with whole school policy and practice. • To monitor, review and quality assure the provision of assessment and reporting data across the department.
Professional training and development	<ul style="list-style-type: none"> • To recognise and undertake appropriate professional development to support your own effectiveness in the role. • To contribute to the professional development of members of the department team through the provision of effective coaching and mentoring. • To ensure that, where appropriate, the provision of training for members of the department is aligned with whole school and departmental priorities.
Wider engagement	<ul style="list-style-type: none"> • To contribute to cross-curricular initiatives as appropriate. • To maintain the contribution the subject area makes to the wider curriculum available to students.

Person Specification

Attributes	Essential	Desirable
Education and Qualifications	<ul style="list-style-type: none"> • Degree in Business &/or Economics. • Qualified Teacher Status. 	
Knowledge and understanding	<ul style="list-style-type: none"> • A thorough working knowledge of teaching at key stages 4 and 5, including curriculum/specification changes. 	
Experience	<ul style="list-style-type: none"> • Experience in planning, reviewing and evaluating lessons. • Experience in using a range of data to monitor and enhance progress. • Experience of coaching and mentoring. • Experience of department self-evaluation and development planning. 	<ul style="list-style-type: none"> • Experience of taking part and/or assisting in the Young Enterprise programme. • Experience of establishing and developing links with local businesses in order to support the provision of wider opportunities for learners.
Skills and attributes	<ul style="list-style-type: none"> • Outstanding classroom practice. • Excellent oral and written communication skills. • The ability to work collaboratively. • The ability to use data to personalise learning. 	<ul style="list-style-type: none"> • Ability to develop resources for KS4 and KS5 students, to enhance note taking and revision.
Strategic Development	<ul style="list-style-type: none"> • Ability to identify department priorities which support and enhance whole school development. • Ability to make active contributions to whole school initiatives. 	<ul style="list-style-type: none"> • Willingness to develop links with external businesses and organisations.
Teaching and Learning	<ul style="list-style-type: none"> • The capacity to create an exciting, stimulating and safe learning environment. 	<ul style="list-style-type: none"> • The ability to teach PSHE (as a Form Tutor).
	<ul style="list-style-type: none"> • The ability to use a variety of teaching methods, styles and resources to generate learning opportunities which are challenging and engaging. 	
Motivation and personality	<ul style="list-style-type: none"> • Commitment to equal opportunities. • Commitment to the Ranelagh ethos. • Passion and enthusiasm for Business and Economics. • Team-player and ability to motivate and enthuse colleagues. • Empathy. • Initiative. 	<ul style="list-style-type: none"> • Sense of humour.
Other	<ul style="list-style-type: none"> • Disclosure and Barring Service Clearance (The successful applicant will be DBS checked through school). • Willingness to enhance professional development. 	

ECONOMICS AND BUSINESS DEPARTMENT

Structure and Staffing

The Business/Economics department currently consists of a curriculum leader and two other dedicated members of staff. The culture of the department is based upon team work and excellence and as such all teachers have the opportunity to share their views in helping to create a proactive, challenging and risk-taking approach to enhance both the student experience and results.

Facilities and Resources

The department's accommodation is a purpose-built block with three dedicated classrooms. All teaching rooms are furnished with both "old school" board pen and large screens equipped with audio-visual equipment. There is a dedicated office for staff.

The department also has access to other facilities such as a reprographics centre, learning resource centre and computer rooms.

Curriculum

Key Stage 4:

Economics is taught in mixed ability classes using the OCR Syllabus. Around 50-60 students take the two subjects each year, which is normally two groups, but we have had three occasionally. GCSE results are usually strong, reflecting significant value added.

Key Stage 5:

AS and A2 course are offered in (AQA) Business and (Edexcel) Economics. The subjects are always popular. We currently having two Business and two Economics classes in year 12, averaging approximately 15 students. Many choose to continue their studies at university in either subject.

A Level results are also consistently strong and 'red' ALPS reports are a consistent feature of the department, reflecting excellent value added.

The Department's Teaching and Learning Ethos

We believe that effective Business and Economics teaching uses a range of approaches to support the progress of individual students regardless of learning styles and ability. We seek to provide an environment in our lessons that are enjoyable, instructive and tailored to the needs of individual learners, emphasising knowledge, skills of application, analysis and evaluation, processes, pace and challenge throughout, whilst also fostering a culture of risk taking. Our aim is to educate our students to be confident, self-reliant, interested and knowledgeable in the subjects, and to use these skills in their pursuit of other subjects and ambitions.

Ranelagh School Vision

'Though we are many, we are one body.'

[Eucharistic Prayer, Common Worship]

Following the ministry of Jesus, we empower all to use their gifts in faithful service. We inspire and encourage each individual to develop and nurture unique skills, interests and talents, in order that they can flourish. Our school is a unifying heartbeat, enabling everyone to feel welcomed and valued as members of our community.

Context

We draw students from over forty primary schools spread over a diverse geographical area. Some of our young people and their families have experienced worship from a range of Anglican traditions, whilst others practise different denominations and faiths, or hold a wide variety of beliefs, values and ways of looking at the world. Our aim is for Ranelagh to offer a unifying heartbeat. Our vision is rooted in the example of Jesus' ministry – we are all one body, part of one church; we are all known and welcome and our unique skills and attributes are valued.

We endeavour for each individual to be included within our supportive community in which those of all circumstances and contexts are able to learn and work together to experience love, hospitality, service, solidarity, forgiveness and the possibility of new beginnings.

We are unrelenting in our support of each individual, in order that we all might have hope and aspiration for the future. Everyone is enabled to develop their unique skills and talents and to aspire for excellence, being empowered to take responsibility for making wise choices. In order for all students to thrive and excel, we aim to foster confidence and delight in learning through a rich diet of scholastic, practical, cultural and spiritual opportunities.

In addition to encouraging intellectual rigour, we nurture a vibrant and creative environment in which members of the school community are able to work together to seek the wisdom, knowledge, truth, understanding and skills which will support all to fulfil Jesus' promise of life in all its fullness.

How to Apply

Please complete the online application form available via the school website:

www.ranelagh.bonitas.org.uk

Please note that CVs cannot be accepted. No agencies.

